

How to Add a Student to an Existing Parent Account

Before you can add an additional student to your existing account, you must have the new student's Access ID and Password. You can obtain this from your student's school.

PowerSchool

Student and Parent Sign In

Sign In Create Account

Username

Password

[Forgot Username or Password?](#)

Sign In

STEP 1.
Log into your Parent PowerSchool account.

Comments

School Bulletin

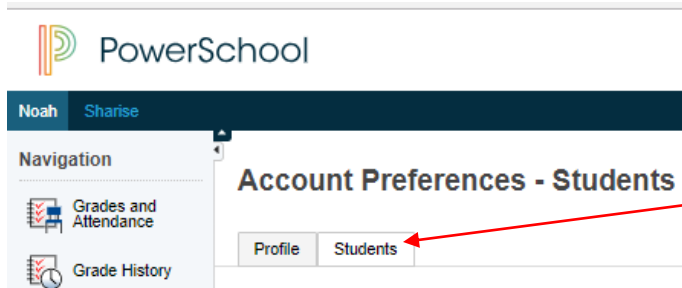
Class Registration

My Schedule

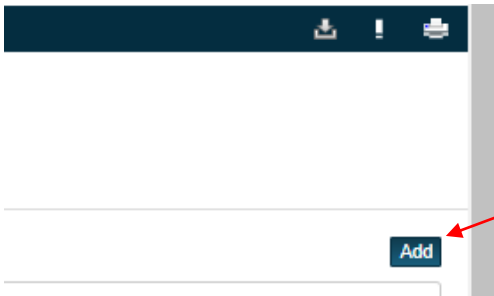
School Information

Account Preferences

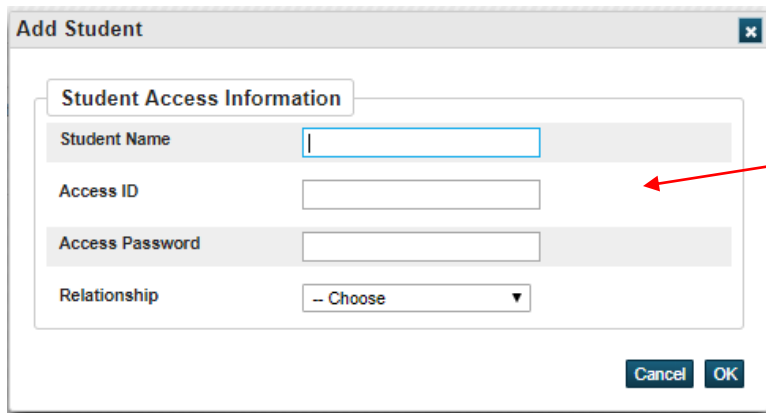
STEP 2.
Select the **Account Preferences** option from the Navigation menu (should be the last option)



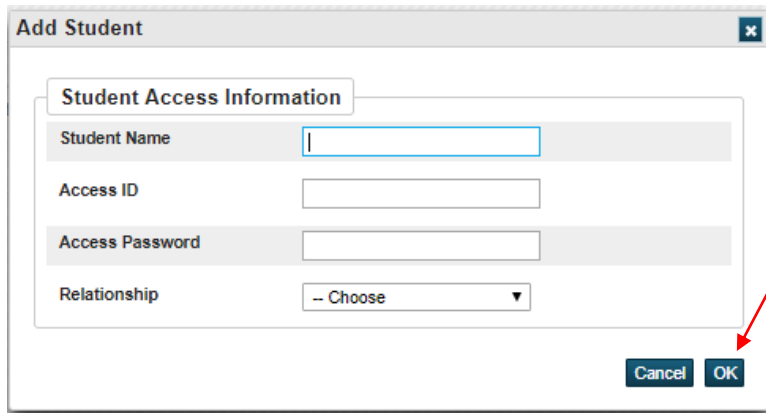
STEP 2.
Click the **Students** tab



STEP 3.
Click the **Add** button on the right hand side.



STEP 4.
Enter **Student Name**, **Access ID** and **password** (*as found on the first page of your letter, not on the second page*) and enter your **Relationship** to your child.



STEP 5.
Click **OK**